

# Reference Check Authorization And Release

I authorize \_\_\_\_\_ to answer questions asked for the purpose of  
(Company)  
employment reference as indicated below, and release \_\_\_\_\_ from  
(Company)  
any liability or damage as a result of having furnished such information authorized by me:

I authorize release of all information concerning my employment

I authorize release of selected information concerning my employment as follows

Employment Dates

Job Performance

Positions Held

Working Relationships

Rate of Pay

Meeting Work Schedules

Reason For Leaving

Disciplinary Actions

I authorize no release of information concerning my employment except dates of employment

\_\_\_\_\_  
Name (Type or Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date